

SWMS Title:	Use of Scrubber Dryer and Pole Scrubber	Description of Task / Activity:	Use of Scrubber Dryer and Pole Scrubber
Partner Site:	All Partner Sites		
SWMS prepared by: Darren Morris	Position: Regional HSE Manager WA/SA/NT	Date: 24/09/2024	SWMS reviewed by: Jennifer Hoffman
Authorisation:			
Authorised by: National Operations Manager		Date: 24/09/2024	

Hierarchy of Control	Risk Matrix																																																																																																								
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Required PPE (Personal Protective Equipment)									
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1. Hazard / Hazardous Event	2. Current Controls
Pre-Start Checklists	<ul style="list-style-type: none"> • Before using the machine, a Pre-Start Check must be conducted where assigned to ensure the machine is able to operate safely. • Refer to HSEQ-FM-114 DC Cleaning Equipment Pre-Start Checklist, fill out the appropriate sections and record any faults or issues. • The machine is to be checked before use for serviceability. • If any faults are found the equipment is not to be used and the fault reported to your Manager. • Where the scrubber begins to smoke, make grinding noise, or begins to stop and start intermittently, stop and report to Manager. • Report fault to Regional Supervisor; do not use machine until fault has been rectified. • When changing the pads and removing and fitting squeegee bar follow the manufacturer’s instructions • Any debris collected in the basket is to be disposed of in black bags and disposed of in the compactor, wear protective gloves to clear out the basket.
Changing pole-type scrubber brush pads	<ul style="list-style-type: none"> • Ensure prior to checking the scrubber, it is located safely away from mobile plant, walkways, and doorways. • Prior to touching the scrubber head, ensure it has completely stopped and the scrubber has been switched off. • Where using a handheld pole scrubber, ensure the cleaning pad is centered, rotating in a seamless motion. • Check the scrub head drive plate is firmly attached prior to use where fitted. • Avoid touching the scrubber head while in operation or slowing down and allow sufficient time to cool. • Contain or restrain long and loose hair near rotating parts.
Excessive water – slips by team members, visitors, and members of the public	<ul style="list-style-type: none"> • Machine is only to be used by trained competent team members. • Use machine in well-illuminated areas only. • Plan a safe cleaning route prior to use of a scrubber. • Training is to be denoted in the team member training register. • Use of machine should be avoided during peak customer periods. • Check that correct setting is selected to minimize the risk of residual water. • Machine is to be maintained as recommended by the manufacturer. • Blade is to be frequently checked to remove any obstructions picked up during operation where fitted.

	<ul style="list-style-type: none"> • Operator is to regularly look behind them; when safe to do so; to check that the machine is not leaving excess water on the floor, if it is: <ul style="list-style-type: none"> ○ Stop operation of machine. ○ Call for assistance. ○ Do not leave the area unattended. ○ Arrange for wet floor signs to be put out while spillage is dealt with. ○ Clear up water, once floor is dry; remove wet floor signs. ○ Report fault to Regional Supervisor; do not use machine until fault has been rectified. • When used to clean up liquid spillages; wet floor/cleaning in progress signs are to be displayed around the area of the spillage until the spill is cleaned up and the floor is dry. • When discharging water from the machine this must only be done down the drain in the floor of the cleaning room (or designated drain).
<p>Workplace transport – contact with pedestrians and stationary objects</p>	<ul style="list-style-type: none"> • Wear a seat belt where fitted. • Ensure brakes are applied when exiting the scrubber. • Always give way to pedestrians when in use. • Check the area around you before moving off. • Audio Warning – Is to be operating when in use where fitted. • Follow a designated route when using for routine cleaning.
<p>Using a handheld pole scrubber on, near stairs, above walkways, or on walls</p>	<ul style="list-style-type: none"> • Ensure to operate the scrubber while walking up stairs only. • Check for overhead hazards including potential falling objects and safe clearance from others prior to use. • Use barrier protection when scrubbing above walkways and when working above others.
<p>Spot Mopping between rapid doors</p> <p>Scrubbing in chilled or freezer warehouse areas.</p>	<ul style="list-style-type: none"> • Ensure rapid door is isolated and wet floor/cleaning in progress signs and barricades are to be placed on either side of the door prior to cleaning the floor area between the rapid door. • Contact line Manager and refer to HSEQ-PR-041 Working in a Cold Storage Environment. • Wear appropriate jacket, pants, and PPE when working in chilled or freezer areas.
<p>Manual Handling – Injuries to and conditions due to poor posture and handling</p>	<ul style="list-style-type: none"> • When replacing pads and removing/replacing the squeegee, adopt a position which does not require bending or stooping (kneeling is the preferred option) to reduce the risk of injury. • Avoid the following when using a handheld pole scrubber: <ul style="list-style-type: none"> ○ Excessive sideways torso twisting, pulling, or pushing movement.

	<ul style="list-style-type: none"> ○ Over-extending body parts outside of their comfortable operating range. ○ Operating above shoulder height and adjust the handle height where required. ● Consult with line Manager if moving heavy or other obstacles in the scrubbing areas. ● Where using a handheld pole scrubber, adjust the handle height to a comfortable level prior to use and use: <ul style="list-style-type: none"> ○ Correct manual handling with knees bent/back straight, Team team lifts, or manual handling aids if required. ○ Job rotation where possible.
Electricity – Electric shock during connecting and disconnecting battery charger	<ul style="list-style-type: none"> ● Battery charger is to have a current test tag attached. ● The socket is to be switched off when connecting and disconnecting the charging lead. ● When disconnecting charging lead, pull the plug not the lead. ● Once disconnected stow the lead away safely. ● Battery lead is to be checked for serviceability before connecting it to the battery. ● Make sure the lead is put away correctly to prevent damage. ● Ensure the correct charger is used for the battery as per manufacturers recommendations. ● Check any charger 240v leads are clear of any water or spills.
Unauthorised use – Accidents due to use by untrained team members Unauthorised servicing Dust particles	<ul style="list-style-type: none"> ● Key is to be kept in key press when machine is not in use. ● Avoid scrubbing flammable liquids and combustible objects. ● The machine is not to be left unattended while in use. ● Avoid any scrubber servicing and repair works and report where required to your Manager. ● Wear a dust mask where excessive airbourne dust is created.
Obstacles – Immediate Danger of hitting persons or objects	<ul style="list-style-type: none"> ● Pulling the EMERGENCY _OFF connector will bring the machine to a halt at once.
3. Additional Information	
<ul style="list-style-type: none"> ● For Additional Information contact the HSE Team. 	
4. Activity Risk Rating:	Medium (C3)